

## Commission Meeting Minutes

February 17, 2011

ServeMontana Symposium

2:30-5:00 pm

Red Lion Colonial Hotel, Helena, MT

AGENDA	DIALOGUE
I. Chair Kim Miske Welcomes and Opens Meeting	Meeting Called to order at 2:30pm
a. Roll Call	<p><u>Commission Members Present:</u> Karin Olsen Billings, Doug Braun, Jack Chambers, Jackie Girard, Bob Harris, John Ilgenfritz, Keith Kelly, Austin Lyle, Kim Miske, James Steele, Jr., Adam Vauthier</p> <p><u>Commission Members Excused:</u> Jim Corson, Stefani Hicswa, Scott Smith</p> <p><u>Guests and Staff Present:</u> Mary Ellen Earnhardt- <i>OPI</i>, Alicia Vanderheiden- <i>MWCC</i>, Ann Schwend- <i>MWCC</i>, Sarah Sadowski- <i>JMGF</i>, Connie Roope- <i>JMGF</i>, Tracy Scott- <i>Campus Corps</i>, Amy Busch- <i>CNCS</i>, Kelsey Bauer- <i>OCS</i>, Jo Radtke- <i>OCS</i>, Jim Auer- <i>OCS</i>, Jennifer Lawson- <i>OCS</i>, Rebecca, Steele- <i>OCS</i>, Tony Dean- <i>OCS</i>, Jan Lombardi- <i>OCS</i>, Julia Gustafson- <i>OCS</i></p>
b. Approval of <a href="#">Dec. 10, 2010 Minutes</a>	<p>Jack Chambers moves to approve the 12/10/10 minutes. Keith Kelly seconds the motion. The motion carries and the minutes are approved.</p>
c. Announcements (Grant Review Workgroup Training Friday, 2/18/11)	Announcement from Kim Miske: Grant Review Workgroup Training will be held in the same room on Friday and all are welcome to attend
II. Governor's Office of Community Service Updates	<p>Jan Lombardi gives updates:</p> <ul style="list-style-type: none"> <li>First Lady's Math and Science Initiative Nancy's Garden to launch this spring which incorporates service learning and volunteers</li> <li>Governor's Energy Interns program launched soon- see <a href="http://energyintern.com">energyintern.com</a></li> </ul>
a. Legislative Update	The Governor's budget for the OCS has remained intact in HB2. The subcommittee hearing went well and included community impact stories; a successful motion by Senator Buttrey restored cuts. Next step is the full passage by the House and on to the Senate.
b. <a href="#">National Direct Consultations</a>	See the National Direct Consultations handout-

	<p>Changes to note:</p> <ul style="list-style-type: none"> <li>• The Arizona Board of Regents was not funded</li> <li>• Trout Unlimited was funded</li> <li>• The Hi-Line Boys and Girls Club was funded</li> <li>• Anticipate notice will be sent on the AmeriCorps National Programs March 4<sup>th</sup></li> <li>• The Student Conservation Association (SCA) also consulted with OCS</li> <li>• The Rural Corps program will not be happening in MT</li> <li>• National programs serving in Montana are listed on the <a href="http://serve.mt.gov">serve.mt.gov</a> website</li> </ul>
c. <a href="#">Robert's Rules of Order Refresher</a>	<p>Julia Gustafson presented on Robert's Rules of Order for the Commission See Handouts:</p> <ul style="list-style-type: none"> <li>• <a href="#">Robert's Rules of Order Refresher</a></li> <li>• <a href="#">How to Speak in a Meeting</a></li> <li>• <a href="#">Ladder of Motions</a></li> </ul> <p>All resources available on the <a href="#">Commissioner Orientation Page</a></p>
a. <a href="#">2011 State Service Plan</a>	<p>This is the final plan for 2011 presented to and approved by the Governor</p>
<p>III. <a href="#">Commission Self Assessment</a>: Chair Kim Miske-</p> <p>a. <a href="#">Bylaws</a>- Article III, Section I, Performance of the Commission, "The Commission shall annually conduct an assessment of its effectiveness."</p>	<p>Kim Miske led Commissioners through the Commissioner Self Assessment Comments from Commissioners:</p> <ul style="list-style-type: none"> <li>• James Steele: the commission does a good job with diversity and it is appreciated</li> <li>• Jackie Girard: form needed a "not sure" column, successes included the new website, new partnerships, service initiatives, the Rural Community Conference, the Symposium, and press efforts</li> <li>• Kim Miske: the update bylaws are good and reminders from staff are appreciated</li> <li>• Karin Billings: support from staff is a success</li> <li>• James Steele: apologize for missing meetings</li> </ul> <p>Overall Commissioners gave a positive self assessment</p>
IV. ServeMontana Symposium Debrief	<p>Commissioners shared comments on the Symposium Highlights included:</p> <ul style="list-style-type: none"> <li>• Award Ceremony- "wish more people could see it"</li> <li>• National Service members were able to connect with commissioners</li> <li>• Social media session helpful</li> </ul>

	<ul style="list-style-type: none"> <li>• Community Organizing session helpful</li> <li>• Panel discussions were good</li> <li>• Suggest distributing Award info to legislators</li> <li>• Senior Corps meeting helpful</li> </ul>
V. Breakout Session 2011 State Service Plan:	<p>Executive Director Jan Lombardi started the discussion on how do Commissioners fit in and where can Commissioners give support for the State Service Plan</p> <ul style="list-style-type: none"> <li>a. "Expand opportunities for all Montanans to volunteer" <ul style="list-style-type: none"> <li>i. Rural vs. Urban: How do we engage all areas of Montana? How do we engage all age groups? What are some tips and techniques to expand opportunities?</li> </ul> </li> <li>b. "Promote awareness of national service" <ul style="list-style-type: none"> <li>i. How do you explain national service to your neighbor? Why is national service important for Montana?</li> </ul> </li> <li>c. "Increase citizens' preparedness for fire and winter seasons" <ul style="list-style-type: none"> <li>i. FireReady 2010 and WinterReady 2010-2011: What were the highlights? What are other partnership ideas? How can Commissioners support these call-to-service campaigns?</li> </ul> </li> </ul> <p>Commissioner broke up into 3 small groups  Group 1: Adam Vauthier, Doug Braun, Kim Miske and Jackie Girard discussed "Expand opportunities for all Montanans to volunteer"  Group 2: Austin Lyle, John Ilgenfritz, Jack Chambers, and Bob Harris discussed "Promote awareness of national service"  Group 3: James Steele, Karin Olsen Billings, and Keith Kelly discussed "Increase citizens' preparedness for fire and winter seasons"</p>
VI. Commissioner Reports a. Breakout Session reports b. Updates	Commissioners reported on their discussions (See attached sheet for full comments)
VII. New Business	No new business
VIII. Public Comment	Tracy Scott of Campus Corps gave an update on the MLK activities supported by Campus Corps that included 559 volunteers serving over 2,000 volunteer hours
IX. Adjourn	Meeting adjourned at 5:05pm

## Breakout Session 2011 State Service Plan

### Group 1: "Expand opportunities for all Montanans to volunteer"

Rural vs. Urban: How do we engage all areas of Montana? How do we engage all age groups? What are some tips and techniques to expand opportunities?

Commissioners in Group: Doug Braun, Adam Vauthier, Kim Miske, and Jackie Girard

#### Commissioner Ideas:

- Hold regional focus groups to facilitate members
- Commissioners can facilitate volunteer connections
- Need awareness of resources, events, and programs
- Commissioners need to facilitate conversations about community needs
- Commissioners and programs need to be more aware of each other- who is in the community and resources in the community
- Need more outreach to local service clubs

### Group 2: "Promote awareness of national service"

How do you explain national service to your neighbor? Why is national service important for Montana? How can we tell the story of national service and what it means for Montana?

Commissioners in Group: Bob Harris, John Ilgenfritz, Austin Lyle

#### Commissioner Ideas:

- Need to show how service members are helping local communities
- We need to know our neighbors and relate national service to the people
- Understand local needs assessments
- Need better branding with service programs
- Need to have info in the local papers as well as online
- A generic PowerPoint presentation for commissioners
- Commissioners need to take their role seriously as grant makers for programs

### Group 3: "Increase citizens' preparedness for fire and winter seasons"

FireReady 2010 and WinterReady 2010-2011: What were the highlights? What are other partnership ideas? How can Commissioners support these call-to-service campaigns?

Commissioners in Group: Karin Olsen Billings, Keith Kelly, James Steele, Jr.

#### Commissioner Ideas:

- Get the word out to schools
- Connect with JMG
- Increase networking between organizations
- Have youth do awareness programs at senior centers
- Commissioners can make connections between service agencies
- Commissioners can get out into the communities – visiting schools in their areas
- Connect with local service groups
- Materials with pictures are the best
- Get the word about and in people's thoughts before fire or winter season